

# Fan Letter Project

## Junior Level

Specifications	Value
<p>Use the fan letter template in Word to make a letter according to the following specifications:</p> <ul style="list-style-type: none"><li>• The letter must be addressed to a real or fictitious person using that person's real address.</li><li>• The letter must contain your own actual address.</li><li>• The body of your letter must contain two paragraphs and the two paragraphs must have a combined total of at least 80 words that are all spelled correctly.</li><li>• After you have finished your letter, you must print and sign it.</li></ul>	\$ .05

## Intermediate Level

Specifications	Value
<p>Use the fan letter template in Word to make a letter according to the following specifications:</p> <ul style="list-style-type: none"><li>• The letter must be addressed to a real person using that person's real address.</li><li>• The letter must contain your own actual address.</li><li>• The body of your letter must contain two paragraphs and the two paragraphs must have a combined total of at least 100 words that are all spelled correctly.</li><li>• Your letter must contain three questions.</li><li>• After you have finished your letter, you must print and sign it.</li></ul>	\$ .10

## Senior Level

Specifications	Value
<p>Use one of the letter templates in Word (but not the Letter Wizard) to make a letter according to the following specifications:</p> <ul style="list-style-type: none"><li>• The letter must be addressed to a real person using that person's real address.</li><li>• The letter must contain your own actual address.</li><li>• The body of your letter must contain two paragraphs and the two paragraphs must have a</li></ul>	\$ .15

combined total of at least 200 words that are all spelled correctly. <ul style="list-style-type: none"><li>• Your letter must contain three questions.</li><li>• After you have finished your letter, you must print and sign it.</li></ul>	
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